

United States International Trade Commission

Office of Economics - Summer Internship Program

APPLICATION DEADLINE: March 30th, 2011

The Agency:

The United States International Trade Commission (USITC) is an independent Federal agency that adjudicates import injury cases and provides the President and Congress with high quality analysis and technical support on international trade, tariff, and competitiveness issues. The Office of Economics (EC) is charged with conducting research and analysis in international economics on U.S. international trade conditions in general.

Job Summary:

All EC interns serve as Economic Assistants and are responsible for collecting economic data from primary sources, analyzing statistics, preparing quantitative analyses, preparing analytical reports, and working closely with economists from the three divisions of the Office: Country and Regional Analysis, Research, and Applied Economics.

Graduate student interns can expect to perform economic analysis and/or research relevant to USITC programs, as well as provide some administrative support to front office staff and economists assigned to Anti-Dumping Investigations. They will collect detailed economic data, and use statistical software to manipulate datasets. Graduate student interns will also do qualitative research on international trade related topics. They can also expect to do some data entry and data management for Anti-Dumping Investigations and other studies.

Undergraduate student interns can expect to spend a portion of their time to serve as administrative support for front office staff and economists assigned to Anti-Dumping Investigations, and perform some economic analysis and research relevant to USITC programs. They perform data entry and data management for Long term studies and Anti-Dumping Investigations for economists. They will also help front office staff prepare documents and reports on budgetary and personnel matters. Undergraduate students will also collect economic data for economic analysis, and use spreadsheets to manipulate data. They may conduct qualitative research of international trade related topics.

Salary will be dependent on level of educational attainment and is determined by the Office of Human Resources. The duration is 10 weeks.

How To Apply (YOU MUST BE A UNITED STATES CITIZEN TO BE CONSIDERED):

Please email your resume of no more than 2 pages in .PDF format to Nick Grossman (nicholas.grossman@usitc.gov) by March 30th, 2011. Official college transcripts will be required for employment, but are **not** required for application. This program is for current students only. New graduates or those graduating this May should not apply.

You will receive an email indicating receipt of your application. Appointments for phone interviews will be made, via email, shortly after the deadline, so please monitor your email frequently starting March 31st.

Note: The level of funding of the federal government and the USITC is uncertain. Therefore the internship program may be altered or cancelled at any time to accommodate funding priorities. In other words, please understand that funding may be pulled outside of our control..